

### Personal Welfare Support Assistant

<b>Location:</b>	Gorsemoor Primary School
<b>Employer:</b>	Staffordshire County Council
<b>Contract type:</b>	Temporary, Term-time only 1 <sup>st</sup> Sept 26 – July 2027
<b>Working Pattern:</b>	Standard
<b>Hours:</b>	30 hours per week, (Monday-Friday) 9am – 3.30pm
<b>Salary:</b>	Grade 2 FTE £25,185 (Actual £17,189)

Gorsemoor Primary School is excited to invite applications for a **highly motivated, reliable, and professional Welfare Support Assistant** to work one-to-one with a child in our **warm and nurturing Nursery setting**, starting September 2026.

At Gorsemoor, children are at the very heart of everything we do. We are passionate about creating an environment where every child feels valued, supported, and inspired to reach their full potential, academically, socially, and personally.

As a valued member of our Nursery team, you will play an essential role in promoting inclusion and delivering high-quality learning experiences that enable every child to thrive. Working closely with our experienced staff, you will help uphold the highest standards of care, learning, and development. You will provide dedicated support for a key child, ensuring they feel safe, supported, and confident in accessing all learning opportunities.

This is a fantastic opportunity for someone who is caring, enthusiastic, and committed to helping young children flourish.

**If you're ready to be part of a supportive team and make a meaningful difference in a child's early years journey, we'd love to hear from you**

#### **We are proud of our:**

- a shared moral commitment to secure the best outcomes for **all** pupils
- pupils who are engaged, well-behaved and love to learn
- caring, dedicated and knowledgeable team of staff and governors
- high expectations and vision for school improvement
- commitment to continuing professional development
- a warm friendly atmosphere
- a very supportive teaching staff who have a desire to take the school forward
- interested and supportive parents

#### **Your responsibilities will include:**

- Supporting a child on a 1:1 basis in our nursery.
- Assist a child in matters of personal needs and their general health, and welfare matters with specific reference to toileting and changing as required.
- Supervise and support pupils, ensuring their safety by complying with good H&S practice.
- Encourage pupils to interact with others and engage in activities led by the teacher.
- Undertake routine administrative tasks, e.g. pupil record-keeping as requested.
- Appropriate liaison with parents on general pupil matters.

This is a varied role where no two days are the same, it is essential therefore that the successful candidate must be able to work under pressure, have a high level of personal drive, energy and resilience together with relevant experience. The successful candidates will need to respond effectively to changing priorities, be able to use their initiative as well as having excellent organisation. Confidentiality and professionalism are key attributes for this role. Suitable training will be provided to develop specific qualities which will emerge as the successful candidates start the role. Successful candidates will possess good literacy and numeracy skills, the ability to work effectively with pupils and their parents/carers and have a good level of IT skills.

Please take the time to read our Candidate Letter, Recruitment Pack and the Person Specification below. Informal visits to the school are positively encouraged and can be arranged by contacting the school office on 01543 274788.

**Additional information and how to apply:**

Should you wish to apply for this position, please return your completed application form, along with a cover letter, to [recruitment@gorsemoor.staffs.sch.uk](mailto:recruitment@gorsemoor.staffs.sch.uk) by the closing date shown below. Successful applicants will be notified via email, if they have been selected for interview.

**Closing Date:** 8.6.26 at Midday

**Shortlisting:** 8.6.26

**Interviews:** 22.06.26

The position is subject to a criminal records check from the Disclosure & Barring Service (formerly CRB) which will require you to disclose all criminal convictions. Further details regarding this check are available by visiting [www.gov.uk/dbs](http://www.gov.uk/dbs)

This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment.